

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Ian McCall FRM Engineer		Telephone number: 0113 378 8012
Subject²:	Approval for the implementation of a scheme to reduce flood risk from Farnley Wood Beck		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Chief Officer (Highways and Transportation);</p> <p style="margin-left: 40px;">a) Gave authority to incur expenditure for the preparation of a design and business case to enable a further submission for FDGiA funding and, subject to viability and affordability, to implement a flood alleviation scheme at Farnley Wood Beck at an estimated total cost of £450,000.</p> <p style="margin-left: 40px;">b) Gave authority to drawdown the £300,000 Section 106 contribution to fund the delivery of this scheme.</p>		
	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>Farnley Wood Beck is a watercourse located in the West of Leeds and is a sub catchment of the larger Hol Beck catchment. The beck has caused flooding to 15 properties in Old Close Cottingley on several occasions most notably in 2005. Flooding to affected properties can be mitigated through flood alleviation works in the area. Previous appraisal of options for a scheme recommended that the most suitable solution is to de culvert the watercourse between Old Road and Elland Road and it is now proposed to develop the design and implement this scheme.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list


³ Simply refer to supporting report where used as these matters have been set out in detail.

	Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision
Affected wards:	Beeston and Holbeck
Details of consultation undertaken⁴:	Executive Member Cllr Rafique consulted 16/02/21
	Ward Councillors Briefing note sent 18/02/21
	Others
Implementation	Officer accountable, and proposed timescales for implementation Jonathan Moxon – Flood Risk Manager Complete outline design/business case June 2021 Construction Start: April 2022 Construction Finish: September 2022
List of Forthcoming Key Decisions⁵	Date Added to List:- N/A
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁶	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval Signature _____ Date _____

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁶ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

Call In	Is the decision available ⁷ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:		
Approval of Decision	Authorised decision maker ⁸ Gary Bartlett – Chief Officer, Highways and Transportation		
	Signature 	Date 23/02/2021	

⁷ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

⁸ Give the post title and name of the officer with appropriate delegated authority to take the decision.